



Blue Harbor Resort and Conference Center
725 Blue Harbor Drive
Sheboygan, Wisconsin 53081
PH: 920-452-2900
1-866-709-1941

WISCONSIN ASSOCIATION OF BILINGUAL EDUCATION CONFERENCE

Conference Dates: April 30-May 1, 2010
(Cutoff date for the room block March 31, 2010)

Note: One form for each guestroom reservation

Arrival Date: _____ Departure Date: _____

School or Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact: _____ Contact Phone: _____

Number of Adults: _____ Number of Children: _____

Adult Guest Name: _____ Share with Adult Guest Name: _____

Conference Attendees Run of House Rates:
\$65 Thursday, April 29; \$109 Friday & Saturday nights

____ Guest Room with Two Queen sized Beds
____ Guest Room with One King Size Bed (limited avlb)

***Per Diem rates are only for state employees with current State ID and or representative of schools being paid thru school funds.

Group rates in run of house suites are up six occupants for run of house suites; boathouse suites up to seven occupants, loft suites 8 occupants, Captain's Suites 8 occupants, Presidentials up to 10 occupants. 4 waterpark passes will be distributed for run of house suites; 6 for lofts suites & Captain's Suite; 10 for Presidential Suites. Additional waterpark passes are available for \$15 per waterpark pass per day.

RESERVATION PROCEDURE/INDIVIDUAL RESERVATIONS:

Reservations can be made by calling the toll-free Reservations Department at **1-866-701-2583** by 3/29/2010.

CONFERENCE BLOCK: Identify as members of the Group # **7A91P5**. Wisconsin Association for Bilingual Education (WIABE)

Preferred Method: All reservations must be guaranteed by a first night room deposit or guaranteed with a major credit card. Each individual has up to 72 hours prior to arrival date to cancel the individual room with a \$25.00 cancellation fee per room. If the individual cancels the room within 72 hours of the arrival date, 100% of the first night's room rate plus tax will be charged to the individual's credit card or taken from the deposit. This cancellation clause applies only to the cancellation by an individual of a room.

Guests making reservations with a credit card for first night's lodging deposit can also make their reservation by visiting www.blueharborresort.com. Click to the "Reservations" page, and then enter the dates, number of guests and the group code: **7A91P5**

Purchase Order: Reservations can be guaranteed with a purchase order for payment upon arrival. Purchase order and check should include names of guests (confirmation number if available), arrival/departure date and school information. A current copy of the Tax Exempt information/certificate should also be sent with purchase order.

CUT OFF DATE: 3/29/2010. After this date, rooms not covered by a rooming list/individual reservation shall be released from Group's room block and Hotel may contract with other parties for the use of such rooms. Hotel will continue to accept reservations from Group's attendees after that date at the group room rate, subject to availability

CHECK-IN/OUT TIME:

Please advise your guests that check-in time is **4:00 PM** and check-out time is **11:00 AM**. Guests arriving prior to **4:00 PM** will be assigned accommodations as they become available.

GROUP ROOM RATES:

Resort suite rates are subject to \$5.00 per night Resort Services Fee plus applicable state and local taxes (Currently 13%).

Resort Services Fee includes unlimited access to high speed, wireless internet service; USA Today newspaper; local and outgoing 800 telephone calls; in-room coffee, unlimited access to Ship Shape Fitness Center and incoming/outgoing facsimile service.

___ Visa ___ Mastercard ___ American Express ___ Discover

Credit Card Number _____ Expiration Date _____

Purchase Order # (from school) _____

Tax Exempt Number _____ *If tax exempt, must pay with organization check by April 14, 2010.

Fax completed forms to: 920-457-9804

or

Mail completed forms to:

Attention: Group Reservations WIABE
Blue Harbor Resort and Conference Center
725 Blue Harbor Drive
Sheboygan, Wisconsin 53081