

Wisconsin Association for Bilingual Education

Conference Dates: March 23-March 24, 2012
(Cutoff date for the room block February 17, 2012)

Conference Attendees Tower Accommodation Rates:
Friday, March 23 and Saturday, March 24: \$119 per night
Guest Rooms with Two Queen Beds can accommodate up to 6 people
Guest Rooms with One King Bed are limited

RESERVATION PROCEDURE/INDIVIDUAL RESERVATIONS:

Reservations can be made by calling the toll-free Reservations Department at **1-855-482-8790**. Call no later than February 17, 2012. Resort Services accepts the following cards:

Visa / MasterCard / American Express / Discover

Preferred Method: Individuals paying for room, tax, and incidentals charges will be required to furnish a deposit equal to the first night room rate plus tax.

Reservation Cancellations: Individuals paying for their room, tax and incidental charges or supplying a group rooming list must be sure cancellations are received by 11:00am 3 days prior to the arrival date to receive a refund of the deposit. Cancellations by phone outside the 3-day cancellation period receiving a deposit refund will receive a cancellation number. Reservations made during the 3-day cancellation period are non-refundable.

Purchase Orders: Purchase orders and checks should include names of guests, confirmation number, arrival and departure date and school information. A current copy of the WI State Tax Exempt Certificate or Continuous Form can be faxed with the purchase order to (608) 254-4157 or can be mailed to:

Kelly Nelson
Chula Vista Resort
P.O. Box 30
2501 N. River Road
Wisconsin Dells, WI 53965



CUT OFF DATE: 2/17/2012. After this date, excess rooms not reserved by a rooming list or individual reservations shall be released from Group's room block and Hotel may contract with other parties for the use of such rooms. Hotel will continue to accept reservations from Group's attendees after that date subject to availability.

CHECK-IN/OUT TIME:

Please advise your guests that check-in time is **4:00 PM** and check-out time is **10:30 AM**. Guests arriving prior to **4:00 PM** will be assigned accommodations as they become available.

